



MINUTES
LVEC Board Meeting

Date & Time: January 8, 2025, 7:00 p.m.

Location: Zoom

Participants:

Christine Gerveshi (SWE, IEEE) – Chair	Navjot Sandhu (IEEE) – Webmaster
Mary Rooney (PSPE) – Vice Chair	Dave Toler (SAE) – Corporate Governance Director
Mike Fries (ASME) – Treasurer	Ricki Wagner (ASQ) – Past Chair
Steve Ressler (ASCE) – Secretary	

1. Call to Order – Meeting was called to order at 7:03 p.m.
2. Previous Meeting Minutes
 - The minutes of our December meeting were reviewed and unanimously approved.
3. Treasurer’s Report
 - Mike reported:
 - Current balance in our money market account: \$20,389.17
 - Current balance in our checking account: \$1300.66
 - The breakout of these funds to LVEC Operations and STEM is \$14,314.19 and \$7,375.64, respectively.
 - The Treasurer’s Report was unanimously approved.
 - ASQ and ASM have paid their LVEC dues. All member societies are now paid up.
 - **Steve will reach out to the local American Society of Highway Engineers (ASHE) to ask if they are interested in becoming LVEC members.**
4. Old Business
 - 4.1 Banquet planning:
 - Current banquet headcount is 48.
 - **Chris will call Becky Bradley’s office to ask about a speaker gift.**
 - **Chris will start working on the banquet program.**
 - **Dave will send Lehigh and Lafayette engineering deans’ contact info to Chris; Chris will send a banquet flyer to both deans.**
 - **All Board members should reach out to their affiliated student chapters and encourage students to register for the banquet as soon as possible.**
 - **Dave will reach out to Minuteman Press to coordinate program printing and sponsorship.**
 - **Dave will reach out to Alan Fornwalt to ask about doing an invocation at the banquet.**
 - **Mike will send a follow-up email message to all past/potential sponsors encouraging them to sign up as sponsors.**

- **Mary will acquire bios and portrait photos of the two PSPE award winners and will provide them to Chris for the program.**
- **LVEC members should ask sponsoring societies if they will need a display table at the banquet.**

5. New Business - none

6. Our next Zoom call will be on February 12 at 7:00 p.m.

7. Adjournment - Meeting was adjourned at 8:00 p.m.